Partnership with Parents Policy

We believe that children benefit most from early years care and education when parents and everyone at Millfield Nursery School work together in partnership. The two-way sharing of information is key to this and the nursery team welcomes parents as partners and this relationship needs to be built on trust and understanding. It is important that we, as practitioners, are able to support parents in an open and sensitive manner.

Our policy is:

- During nursery hours we aim to be constantly available to parents/carers. All staff members liaise regularly with parents regarding their children and each child has a Key Person.
- We recognise and support parents as their child's first and most important educators and to welcome into the life of the nursery
- We inform all parents about how the nursery is run and our operational policies through access to written information and through regular informal communication.
- The child information form allows a parent to put down any information specifically related to their child.
- Regular communication with parents, in the form of emails, new stories and a regular newsletter on our website, keep them up-to-date with all relevant information concerning the nursery. Notices are also placed on a notice board where all parents have the opportunity to read relevant information relating to them and their child. Every parent is invited once each term to meet with their child's Key Person to discuss their child's development and their achievements and progress at Millfield. We also operate an open door policy feeling it vital that parents can chat about their child at any time.
- We provide opportunities for parents to learn about the Early Years Foundation Stage and about young children's learning in the nursery and how parents can share learning at home and where they can access further information in our parent handbook and parent information pack.
- We respect the family's religious and cultural backgrounds and beliefs and accommodate any special requirements wherever possible and practical to do so.
- We are receptive to reasonable requests and have a very positive attitude to all parents/carers.
- Parents are not asked to fundraise for the nursery as we consider that they pay fees for the sessions their child attends and this is sufficient. We do give parents the opportunity to become involved in Charitable fund raising – i.e. 'Children in Need' should they wish to do so.
- We welcome parents to contribute their own skills, knowledge and interests to the activities of the setting if they wish to be involved.
- The settling in process is according to our advice and the parents/carers' wishes, so that children increase their session times gradually. In the unlikely event of children not settling in, we suggest parents/carers delay starting their child for a further six months, to allow them to be a little older and to experience a fresh start.
- In compliance with The EYFS Statutory Framework, the following documentation is in place and available on our website for parents:

  - ✓ Admissions, Arrival and Departure Policy
  - ✓ Allergies and allergic response policy
  - ✓ Behaviour management
  - ✓ Complaints procedure
  - ✓ Confidentiality policy
  - ✓ Emergency procedures.
  - ✓ Equal Opportunities Policy
  - ✓ Mobile Phone Policy
  - ✓ Nutrition and mealtimes policy
  - ✓ Partnership with parents' policy

- ✓ Safeguarding Children – Child Protection Policy.
- ✓ Social Networking policy
- ✓ SEND Policy
- ✓ Activities provided for children and daily routine.
- ✓ Details for contacting OFSTED.

Policy Reviewed

August 2026